

AGENDA ITEM 6

Scrutiny Committees

Note

Background

At the meeting on 20th January 2014, the Forum considered a report which reviewed the operation of the new Scrutiny Committees, which took effect at the beginning of the 2013 / 14 Municipal Year.

The terms of reference for the 3 Scrutiny Committees are attached at **Appendix 1**.

The consensus at the meeting was that the Forum felt that, overall, the workloads of the 3 Scrutiny Committees is fairly even, particularly now that presentations are being taken to separate Member briefings where possible.

The Forum resolved that the workloads of the Scrutiny Committees would be reviewed again in 6 months time.

This Municipal Year

So far this Municipal Year there have been 2 ordinary / scheduled meetings, held on the following dates:

Place – 14th July and 13th October;
People – 15th July and 14th October; and
Policy & Resources – 16th July and 16th October.

Some brief analysis of the meetings has been carried out and this information is attached at **Appendix 2**. The average length of time for each Scrutiny Committee meeting is -

- Place – 2 hours 20 mins
- People – 2 hours 30 mins
- Policy & Resources – 1 hour 30 mins

Fiona Abbott
Principal Committee Officer, Health Scrutiny Lead Officer & Designated Scrutiny Officer